

**LONE STAR RALLY 2022  
APPLICATION AND AGREEMENT  
MERCHANDISE EXHIBIT SPACE**

**DO YOU REQUIRE "BIKE ACCESS" (Circle One)    Yes        No**

**\*\*\*FOR RIG PRICING, PLEASE CONTACT OUR OFFICE\*\*\***

Welcome to the Lone Star Rally! This application is for exhibit space at the 2022 Lone Star Rally and becomes an agreement between the applicant and the Lone Star Rally, Inc. for the use of space. **For our returning vendors**, we will make every possible effort to place you in the same location and site, depending on having attended the previous event. **For new vendors**, no specific location or site is ever guaranteed. Sites are assigned based upon vendor mix at the requested location. Exhibit fees will include space rental, Galveston City Services fees, and basic 110v electricity. Location will be assigned upon check-in. Upon payment all accepted applicants will receive a confirmation and all applications are subject to approval by Lone Star Rally.

Please fill out a separate application for each booth requested.

**MERCHANDISE VENDOR INFORMATION**

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Applicant Name \_\_\_\_\_

Phone (Day) \_\_\_\_\_ Cell Phone \_\_\_\_\_

Fax \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Preferred Method of Contact:    E-Mail    Cell Phone    Phone (Day)

**FORM OF PAYMENT**

Circle One:  
Check/ Money Order

Charge My            Visa/MC            Amex            Disc            Amount \$ \_\_\_\_\_

Account # \_\_\_\_\_

Exp. Date \_\_\_\_\_ / \_\_\_\_\_            Security Code \_\_\_\_\_

Name of Cardholder \_\_\_\_\_

Billing Address for Credit Card \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

**Please Note: All Credit Card Transactions will incorporate a 3% Processing Fee**

**RESERVATION PROCEDURES**

**No Telephone Reservations will be accepted and there are NO GUARANTEED reservations until paid in full.** You must complete the application and forward to us with a deposit to reserve your space. Upon acceptance of your application a confirmation will be sent to you. Spaces will be assigned on a first paid first reserved basis. **NO EXCEPTIONS.**

Initials: \_\_\_\_\_

# Specifics Of Merchandise Exhibit Space

**YOUR ENTIRE DISPLAY MUST FIT WITHIN YOUR DESIGNATED BOOTH SPACE**  
Pagoda style tents are not allowed. Your tent's entire frame and canopy must fit in your purchased space size with no overhang into neighboring spaces.

## 2022 General Merchandise Booth Space

Booth Size Requested \_\_\_\_\_

Refer to Price List to the Right \$ \_\_\_\_\_

Vendor Insurance add \$100.00 \$ \_\_\_\_\_

Water add \$25.00 \$ \_\_\_\_\_

Additional Electric:

Additional 20 Amp 110v Quad box w/ 4 outlets add \$200.00 \$ \_\_\_\_\_

30 Amp 220v add \$350.00 \$ \_\_\_\_\_

50 Amp 220v add \$400.00 \$ \_\_\_\_\_

Special Vendor Advertising Options:

Vendor website listing and link add \$75.00 \$ \_\_\_\_\_

TOTAL= \$ \_\_\_\_\_

<u>Booth Size</u>	<u>Total Price*</u>
10 x 10	\$960.00
10 x 20	\$1,445.00
10 x 30	\$1,847.00
10 x 40	\$2,281.00
10 x 50	\$2,715.00
20 x 20	\$2,281.00
20 x 30	\$3,149.00
20 x 40	\$4,017.00
20 x 50	\$4,885.00

\*All prices include booth space, basic 110-volt 20 Amp electricity and applicable fees. Please contact our office for pricing on space requests not listed above.

**Prices are effective through December 31, 2022 and are subject to change after that date.**

\* The pricing for the Seawall location is the same as listed above. Our Seawall location will be primarily available to Big Rigs. If there are any questions, please contact our office at 832-683-3308.

PLEASE NOTE: Staking Down is PROHIBITED. Be sure to bring or rent water barrels or other weighted items for your tents and awnings.

We expect ALL vendors to respect the right of other vendors to do business.

NO Karaoke machines/PA Systems Allowed.

Please keep music in booths to a minimum or you will be asked to leave without a refund.

**\*\*Payment is due IN FULL by September 30, 2022. After this date, a processing fee of \$250.00 will be added to your invoice. Each credit card payment processed after this date will also have a \$25.00 fee assessed. New vendors who sign up after this date will be required to pay in full at time of application to avoid these additional fees.**

**LIST ALL OF YOUR PRODUCTS OR SERVICES DISPLAYED OR SOLD AT YOUR LOCATION: (Be Very Detailed!!)**

If a trailer is part of your display, please give the dimensions of the trailer (including the tongue) and designate which side of your trailer you work out of.

**Heat presses or transfers will not be allowed without prior approval of the Lone Star Rally Event Staff.**

Initials: \_\_\_\_\_

## MOVE-IN

Tuesday, November 1st, 2022– 9:00 am– 8:00 pm (Lots)  
Wednesday, November 2nd, 2022– 6:00 am– 9:00 pm (Streets)  
We will notify you via e-mail of your exact check-in day and time

## HOURS OF OPERATION

**(Booths must remain operational during these hours)**

Thursday—Saturday, Nov.3- Nov.5, 2022

10 am- 11 pm

Sunday, Nov. 6, 2022

10 am– 6 pm

## MOVE-OUT

Sunday, November 6th, 2022  
6:00 pm– Midnight (Strand and Harborside)  
6:00 pm– 10:00 pm (Seawall)

All vendors and their display must be out by these times.

## CANCELLATION POLICY

**120-91 Days– Full Refund**

**90-61 Days– 50% of Booth Space fee Refunded**

**60-31 Days– 25% of Booth Space Fee Refunded**

**30-0 Days– NO REFUND**

**A \$42.00 fee will apply to all returned checks**

## SET-UP/ TEARDOWN POLICY

Each confirmed exhibitor will receive a confirmation of check-in/set-up times. Teardown times will be posted on the confirmation. **No early teardown without show management approval.** All Strand and Harborside lots and streets must be clear of vendor items by Midnight, Nov. 6, 2022– Seawall must be clear of vendor items by 10:00 pm, Nov. 6, 2022. **NO EXCEPTIONS.**

## MERCHANDISE RESTRICTIONS

Lone Star Rally, Inc. has the exclusive right to display, license, sell and merchandise all event novelties (t-shirts, ride pins, etc.). Lone Star Rally, Inc. further has the right to inspect, approve, reject or otherwise control the display, promotion, sale or other merchandising of products or services by exhibitors at the event in its sole discretion. Any products or services rejected by Lone Star Rally, Inc. must be immediately removed from the event premises and may be removed by Lone Star Rally, Inc. if this does not occur. Galveston codes and/or Rally policy prohibit the selling of sexually explicit material, items with obscenities or profanity, illegal drugs and drug paraphernalia, weapons, merchandise containing racial slurs, manufacturer or copyright infringements, obscenities or other offensive or other detrimental matter. Any such merchandise or displayed matter will be confiscated and not returned. Merchandise designed to be passed off as event merchandise (use of Galveston, date, event name, trademarks, etc.) or which has this effect will not be permitted. No signage may be displayed in Exhibitor space reading “Official Rally Merchandise”, “Rally Merchandise”, “Rally Tees”, “Event Tees” or any similar language advertising the sale of event merchandise. “Lone Star Rally”, “Lone Star Motorcycle Rally”, “Lone Star Bike Week” and “Galveston Bike Week” are all trademarks of Lone Star Rally, Inc. Any vendor found selling merchandise that infringes on these trademarks may be asked to leave immediately and will be subject to legal recourse.

Alcoholic Beverages may not be sold or served within an exhibitor’s space under any circumstances and all vendors should sell products of the official rally caterer or beverage sponsor (i.e. water, soda) if they wish to sell this product.

**Rally policy prohibits “Games of Chance” exhibitors. All violators will be asked to leave immediately without refund.**

Rally Management will determine the appropriateness of products exhibited, and reserves the right to prohibit display or advertisement of products that are in violation of these Exhibitor Regulations or any other reason. By signing this form you are agreeing that the officers of the Lone Star Rally, Inc. have sole and final authority to determine violations of this agreement.

## RELEASE OF LIABILITY

Applicant agrees to observe and comply with all applicable laws, statutes, ordinances, rules and regulations. Applicant assumes all costs and liability arising from the use of patented, trademarked, copyrighted or service marked materials, equipment, processes or creative rights. Applicant shall not assign or attempt to sell this agreement or any rights hereunder without the prior written consent of Lone Star Rally, Inc.. Lone Star Rally, Inc. reserves the right to terminate the license granted by this agreement for good cause and, in said event, Applicant agrees to waive and forego all claims for damages and recourse of any kind. Applicant agrees to assume all risks arising out of or relating to it’s attendance or participation at said event and to protect, defend, indemnify and hold harmless Lone Star Rally, Inc., the City of Galveston, Galveston Park Board of Trustees, Mitchell Historic Properties, Inc. and each of their agents, servants, contractors and employees from any and all liability, loss, damage or expense it may cause or sustain from any cause whatsoever, including fire, theft, personal injury or property loss. I further acknowledge that I am aware that I can not sell, give or offer for sale any pictures or accounting of this event for publication without the written permission of Lone Star Rally, Inc.

**This application is subject to review and approval by show management who reserve the right to reject any applicant for any reason. By signing this application and submitting with a deposit I agree that I have read and understand all of the above terms and conditions.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

## BOOTH SPACE ASSIGNMENT

All booth assignments will be given at the time of exhibitor check-in and are based on a first paid, first reserved basis. Management will work with you as best possible to honor your space requests. Lone Star Rally does not *guarantee* preferred booth locations. Special circumstances require management discretion. **Exhibitors MUST keep within their paid, designated booth space. Your product, signage and set-up must be inside your assigned space. Show Management has the right to request your removal.** Lone Star Rally, Inc. reserves the right to reassign your reserved exhibit space if you do not set up within designated set-up times or call our offices at 832-683-3308.

## INSURANCE

Insurance coverage required for this event is a commercial general insurance policy in the amount of at least \$1,000,000, for general liability, which names the **Lone Star Rally, Inc., The City of Galveston, the Galveston Park Board of Trustees, and Mitchell Historic Properties, Inc.** as additional insured. If you need assistance in obtaining event insurance, please feel free to contact our office for information. **We can also provide insurance for you. Please see page 2 for pricing.**

## SALES TAX PERMIT

All federal, state, and local laws governing retail sales tax must be followed. Exhibitor must provide their own Texas sales tax number. Exhibitor is required to display the registration certificate throughout entire Rally. An online application form is available at: <https://comptroller.texas.gov/taxes/permit/>  
Proof of Sales Tax must be provided to Lone Star Rally before you are allowed to move-in to your spot. **Please display a copy of your Sales Tax Permit in plain sight inside your booth!** All information will be maintained with the strictest of confidentiality.

## TxDMV

All licensed Vendors displaying motor vehicles (motorcycles, trikes, RV's or automobiles) that will be available for sale after the rally **MUST** notify TxDMV prior to the show start date. Please fill out the Participation in New Vehicle Shows & Exhibitions Notification form and submit it to the address on it:  
[www.lonestarrally.com/TxDMVForm.doc](http://www.lonestarrally.com/TxDMVForm.doc)

## SAFETY AND SECURITY

Safety of vendors, employees, and rally goers is paramount. Do not place structures, signs, or products on sidewalks or walkways. Do not use city signs or structures including parking meters, signs, or utility poles to post or display vendor signage. The City of Galveston will have patrol officers scheduled and security within and around the Lone Star Rally designated footprint. However, each vendor is responsible for security of their own property and staff. Contact the Lone Star Rally office to contract additional security. Expect a \$35 to \$45 per hour rate per officer hired.

## FIRE TENT PERMIT

All vendors with a tented space 401 sq. ft. or larger will be required to have a Fire Tent Permit issued through the Fire Marshal's Office in Galveston. Please fill out the form under the vendor section of our website, contact the Fire Marshal's office for proper fee amount and mail your permit form and fee to: Office of the Fire Marshal, City of Galveston, 823 26th Street, Galveston, Texas 77550. Phone (409) 797-3870 or email: [NGarcia@GalvestonTX.gov](mailto:NGarcia@GalvestonTX.gov).

For questions, Contact us at:

Lone Star Rally

307 Division Ave.

Ormond Beach, FL. 32174

**NEW Office # 832-683-3308**

Email: [brinder@lonestarrally.com](mailto:brinder@lonestarrally.com)

OR [candace@lonestarrally.com](mailto:candace@lonestarrally.com)

Initials: \_\_\_\_\_

# MISCELLANEOUS VENDOR INFORMATION

## VENDOR PARKING-

- Parking meters are operational in Galveston. If you park at a metered spot, expect to pay.
- Privately managed garages & lots are available around town. Pricing Varies.
- For self-contained RV's, please contact our office to see if we have designated space available or please make plans to locate other accommodations for RV's.

## BASIC AND ADDITIONAL POWER REQUIREMENTS-

If you require additional electrical power for your location, you must order these and pay for them in advance through our office. Not ordering in advance can result in additional expense for upgrades in hookups on site. If you do not know how much power you'll require please contact 3 Phase Rentals:

Mike Rape

281-221-0653

Mike@3phaserentals.net

## TENTS, TABLES, CHAIRS, WATER BARRELS AND LIGHTING RENTALS-

All vendor booth locations are required to be secured to the ground. Because we are located in the Historic District and rented lots, **STAKING DOWN IS PROHIBITED.** Water barrels are available through a tent supplier.

**You must order in advance to receive this service.**

## POTABLE WATER-

Those vendors who ordered water in advance (Food Vendors) will find hook-ups Located on the fire hydrants nearest your booth. Most will be located near the Alleyways. **PLEASE PROVIDE YOUR OWN WATER HOSE.**

# MISCELLANEOUS VENDOR INFORMATION

## **PORTABLE TOILETS-**

Hundreds of portable toilets including ADA units, are located throughout the downtown site. Most are located in the alleyways halfway down each numbered street between the Strand and Mechanic and the Strand and Harborside Drive. All others are very visible and easy to locate.

## **TRASH CANS AND SITE CLEAN UP-**

This service is provided by the City of Galveston. Several hundred trash cans will be scattered throughout the site and maintained by the City Sanitation personnel. We are scheduled for routine cleaning and servicing during the event and through the overnight hours.

## **GENERAL RULES, REGULATIONS AND HOURS OF OPERATION-**

- All booths must remain open during the regular event hours. The hours are: Thursday, Friday and Saturday, 10 a.m. until 11 p.m. On Sunday, the hours are 10 a.m. until 6 p.m. **NO ONE IS ALLOWED TO LOAD-OUT UNTIL AFTER 6 P.M. AND ALL STRAND AND HARBORSIDE VENDORS MUST BE OFF SITE BY 12:00 MIDNIGHT. ALL SEAWALL VENDORS NEED TO BE OFF SITE BY 10:00 PM.**
- Night time lighting is mandatory!
- No nudity! No painted breasts!
- No drug or sexually oriented merchandise to be displayed!
- Please see the “Rules” page of your booth application for guidelines for T-shirt designs and other printed materials to be sold. These rules are strictly enforced.
- No alcoholic beverages may be sold at any vendor booth.
- No corporate “sharing” of booth space. Each booth must be individually purchased, insured and permitted. Violators will be closed.
- Any vendor leaving piles of food, cooking oil residue, food waste or other waste on the ground in or around their location, will be billed for the clean-up after the fact, and will not be allowed to return to the Lone Star Rally
- Forklift services are available at the convenience of the Lone Star Rally crew. However, you must provide your own legally licensed operator. Please stop a volunteer to make arrangements.

## **CUSTOMER SERVICE-**

Our staff is here to help you. Please ask our staff for assistance in any matter. If they can't help you personally, they will know someone who can. We consider ourselves the “Miracle” team when it comes to problem solving.

# MISCELLANEOUS VENDOR INFORMATION

## IMPORTANT PHONE NUMBERS:

### **Lone Star Rally Office**

307 Division Ave.  
Ormond Beach, FL. 32174  
Ofc 832-683-3308  
Fax 386-673-8266  
Email: brinder@lonestarrally.com OR  
candace@lonestarrally.com  
Website: www.lonestarrally.com

### **City of Galveston Fire Marshal**

Temporary Permits  
Chris Harrison—Fire Marshal  
Nora Garcia—Administrative Assistant  
823 26th Street  
Galveston, TX. 77550  
Ofc 409-797-3870  
Fax 409-797-3875  
Email: NGarcia@GalvestonTX.gov

### **Galveston County Health Department**

Temporary Permits  
9850 Emmett F Lowry Expy  
Texas City, TX. 77591  
Ofc 409-938-2411  
Fax 409-938-2321  
Website: [www.gchdenvform.org/servlet/guest?service=0&formId=38&enterprise=6](http://www.gchdenvform.org/servlet/guest?service=0&formId=38&enterprise=6)

### **Texas Comptroller's Office**

Sales Tax  
Enforcement Officer  
Ofc 281-226-8000  
E-Mail: [Roxann.Benthal@cpa.texas.gov](mailto:Roxann.Benthal@cpa.texas.gov)  
Website: <https://comptroller.texas.gov/taxes/permit/>

### **Texas Department of Motor Vehicles**

TxDMV Motor Vehicle Show Approval  
Terry Vannoy  
Motor Vehicle Division  
P.O. Box 26487  
Austin, TX. 78755  
Ofc 512-465-1260  
Fax 512-465-4135  
Email: [Terry.Vannoy@txdmv.gov](mailto:Terry.Vannoy@txdmv.gov)

### **A-1 Fire Equipment Company**

Fire Extinguisher Rental  
3202 Main St.  
La Marque, Tx 77568  
Ofc 409-744-4438  
Fax 409-938-1331  
<http://www.a-1fire.com/>

### **AZ Central Insurance**

Event Insurance  
Lisa Orozco  
520-468-2755  
[www.cartkiosk.com](http://www.cartkiosk.com)

### **Beasley-Keith Insurance**

Event Insurance  
318-747-1818  
[www.beasleykeithins.com](http://www.beasleykeithins.com)

### **Shahinian Insurance Services, Inc.**

Event Insurance  
800-457-2231  
[www.shahinianinsurance.com](http://www.shahinianinsurance.com)

### **InTents Services**

Tent Rental  
Chris Womack  
281-992-8368  
[www.intentspartysupply.com](http://www.intentspartysupply.com)

### **Peerless Events & Tents**

Tent Rental  
Mattie Novosad  
713-897-9540  
[www.peerlesseventsandtents.com](http://www.peerlesseventsandtents.com)

### **Tour De Tents**

Tent Rental  
Kathy Benham  
409-763-5034  
[www.TourDeTents.com](http://www.TourDeTents.com)

### **One Stop Tents & Events**

Tent Rental  
281-338-9898  
[www.onestopparty.com](http://www.onestopparty.com)

### **All In One Events & Tents**

Tent Rental  
Jamie Benham  
409-978-6600 (Main)  
409-500-3620 (Voice/Text)  
[www.allinoneeventsandtents.com](http://www.allinoneeventsandtents.com)