

**LONE STAR RALLY 2019
APPLICATION AND AGREEMENT
18 WHEELER- EXHIBIT SPACE**

DO YOU REQUIRE "BIKE ACCESS" (Circle One) Yes No

Application (hereinafter described) hereby applies for exhibit space at the 2019 Lone Star Rally. This application shall become an agreement between applicant and Lone Star Rally, Inc. for the use of said space under the following terms and conditions. **For our returning vendors**, we will make every possible effort to place you in the same location and site, depending on having attended the previous event. **For new vendors**, no specific location or site is ever guaranteed. Sites are assigned based upon vendor mix at the requested location. Exhibit fees will include space rental, Galveston City Services fees, and basic 110v electricity. Location will be assigned upon check-in. Upon payment all accepted applicants will receive a confirmation and all applications are subject to approval by Lone Star Rally.

Please fill out a separate application for each booth requested.

MERCHANDISE (BIG RIGS) VENDOR INFORMATION

Company _____

Address _____

City _____ State _____ Zip _____

Applicant Name _____

Phone (Day) _____ Cell Phone _____

Fax _____ E-Mail Address _____

Preferred Method of Contact: E-Mail Cell Phone Phone (Day)

FORM OF PAYMENT

Charge My (Circle One) Visa/MC Amex Disc Amount \$ _____

Account # _____

Exp. Date _____ / _____ Security Code _____

Name of Cardholder _____

Signature _____

RESERVATION PROCEDURES

No Telephone Reservations will be accepted and there are NO GUARANTEED reservations until paid in full. You must complete the application and forward to us with a deposit to reserve your space. Upon acceptance of your application a confirmation will be sent to you. Spaces will be assigned on a first paid first reserved basis. **NO EXCEPTIONS.**

Initials: _____

Specifics Of 18 Wheeler Exhibit Space

YOUR ENTIRE DISPLAY MUST FIT WITHIN YOUR DESIGNATED BOOTH SPACE

<u>2019 -18 Wheeler Booth Space</u>										
Booth Size Requested _____										
Refer to Price List to the Right	\$ _____	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><i><u>Booth Size</u></i></th> <th style="text-align: left;"><i><u>Total Price*</u></i></th> </tr> </thead> <tbody> <tr> <td>30 x 90</td> <td>\$4,342.50</td> </tr> <tr> <td>30 x 100</td> <td>\$5,156.25</td> </tr> <tr> <td>30 x 110</td> <td>\$5,970.00</td> </tr> </tbody> </table>	<i><u>Booth Size</u></i>	<i><u>Total Price*</u></i>	30 x 90	\$4,342.50	30 x 100	\$5,156.25	30 x 110	\$5,970.00
<i><u>Booth Size</u></i>	<i><u>Total Price*</u></i>									
30 x 90	\$4,342.50									
30 x 100	\$5,156.25									
30 x 110	\$5,970.00									
Vendor Insurance add \$100.00	\$ _____									
Water add \$25.00	\$ _____									
<u>Additional Electric:</u>										
Additional 20 Amp 110v Quad box w/ 4 outlets add \$200.00	\$ _____	<p>*All prices include booth space, basic 110-volt 20 Amp electricity and applicable fees. Please contact our office for pricing on space requests not listed above. Prices are effective through December 31, 2019 and are subject to change after that date.</p> <p>* The pricing for the Seawall location is the same as listed above. Our Seawall location will be primarily available to Big Rigs. If there are any questions, please contact our office at 832-437-2318.</p>								
30 Amp 220v add \$350.00	\$ _____									
50 Amp 220v add \$400.00	\$ _____									
<u>Special Vendor Advertising Options:</u>										
Vendor website listing and link add \$75.00	\$ _____									
Coupon in Schedule of Events add \$250.00	\$ _____									
Ad in Schedule of Events add \$450.00	\$ _____									
TOTAL=	\$ _____									
<p>PLEASE NOTE: Staking Down is PROHIBITED. Be sure to bring or rent water barrels or other weighted items for your tents and awnings.</p> <p><u>**Payment is due IN FULL by September 30, 2019. After this date, a processing fee of \$250.00 will be added to your invoice. Each credit card payment processed after this date will also have a \$25.00 fee assessed.</u></p>										

LIST ALL OF YOUR PRODUCTS OR SERVICES DISPLAYED OR SOLD AT YOUR LOCATION: (Be Very Detailed!!)

If a trailer is part of your display, please give the dimensions of the trailer and designate which side of your rig you work out of.

MOVE-IN

Tuesday, October 29, 2019– 9:00 am– 8:00 pm (Lots)
Wednesday, October 30, 2019– 6:00 am– 9:00 pm (Streets)
We will notify you via e-mail of your exact check-in day and time

MOVE-OUT

Sunday, November 3, 2019
6:00 pm– Midnight (Strand and Harborside)
6:00 pm– 10:00 pm (Seawall)
All vendors and their display must be out by Midnight.

HOURS OF OPERATION

(Booths must remain operational during these hours)

Thursday—Saturday, Oct. 31– Nov. 2, 2019

10 am- 11 pm

Sunday, Nov. 3, 2019

10 am– 6 pm

CANCELLATION POLICY

120-91 Days– Full Refund

90-61 Days– 50% of Booth Space fee Refunded

60-31 Days– 25% of Booth Space Fee Refunded

30-0 Days– NO REFUND

A \$42.00 fee will apply to all returned checks

SET-UP/ TEARDOWN POLICY

Each confirmed exhibitor will receive a confirmation of check-in/set-up times. Teardown times will be posted on the confirmation. **No early teardown without show management approval.** All Strand and Harborside lots and streets must be clear of vendor items by Midnight, Nov. 3, 2019– Seawall must be clear of vendor items by 10:00 pm, Nov. 3, 2019. **NO EXCEPTIONS.**

MERCHANDISE RESTRICTIONS

Lone Star Rally, Inc. has the exclusive right to display, license, sell and merchandise all event novelties (t-shirts, ride pins, etc.). Lone Star Rally, Inc. further has the right to inspect, approve, reject or otherwise control the display, promotion, sale or other merchandising of products or services by exhibitors at the event in its sole discretion. Any products or services rejected by Lone Star Rally, Inc. must be immediately removed from the event premises and may be removed by Lone Star Rally, Inc. if this does not occur. Galveston codes and/or Rally policy prohibit the selling of sexually explicit material, items with obscenities or profanity, illegal drugs and drug paraphernalia, weapons, merchandise containing racial slurs, manufacturer or copyright infringements, obscenities or other offensive or other detrimental matter. Any such merchandise or displayed matter will be confiscated and not returned. Merchandise designed to be passed off as event merchandise (use of Galveston, date, event name, trademarks, etc.) or which has this effect will not be permitted. No signage may be displayed in Exhibitor space reading “Official Rally Merchandise”, “Rally Merchandise”, “Rally Tees”, “Event Tees” or any similar language advertising the sale of event merchandise. *“Lone Star Rally”, “Lone Star Motorcycle Rally”, “Lone Star Bike Week”* and *“Galveston Bike Week”* are all trademarks of Lone Star Rally, Inc. Any vendor found selling merchandise that infringes on these trademarks may be asked to leave immediately and will be subject to legal recourse.

Alcoholic Beverages may not be sold or served within an exhibitor’s space under any circumstances and all vendors should sell products of the official rally caterer or beverage sponsor (i.e. water, soda) if they wish to sell this product.

Rally policy prohibits “Games of Chance” exhibitors. All violators will be asked to leave immediately without refund.

Rally Management will determine the appropriateness of products exhibited, and reserves the right to prohibit display or advertisement of products that are in violation of these Exhibitor Regulations or any other reason. By signing this form you are agreeing that the officers of the Lone Star Rally, Inc. have sole and final authority to determine violations of this agreement.

RELEASE OF LIABILITY

Applicant agrees to observe and comply with all applicable laws, statutes, ordinances, rules and regulations. Applicant assumes all costs and liability arising from the use of patented, trademarked, copyrighted or service marked materials, equipment, processes or creative rights. Applicant shall not assign or attempt to sell this agreement or any rights hereunder without the prior written consent of Lone Star Rally, Inc.. Lone Star Rally, Inc. reserves the right to terminate the license granted by this agreement for good cause and, in said event, Applicant agrees to waive and forego all claims for damages and recourse of any kind. Applicant agrees to assume all risks arising out of or relating to it’s attendance or participation at said event and to protect, defend, indemnify and hold harmless Lone Star Rally, Inc., the City of Galveston, Galveston Park Board of Trustees, Mitchell Historic Properties, Inc. and each of their agents, servants, contractors and employees from any and all liability, loss, damage or expense it may cause or sustain from any cause whatsoever, including fire, theft, personal injury or property loss. I further acknowledge that I am aware that I can not sell, give or offer for sale any pictures or accounting of this event for publication without the written permission of Lone Star Rally, Inc.

This application is subject to review and approval by show management who reserve the right to reject any applicant for any reason. By signing this application and submitting with a deposit I agree that I have read and understand all of the above terms and conditions.

Signature _____

Date _____

BOOTH SPACE ASSIGNMENT

All booth assignments will be given at the time of exhibitor check-in and are based on a first paid, first reserved basis. Management will work with you as best possible to honor your space requests. Lone Star Rally does not *guarantee* preferred booth locations. Special circumstances require management discretion. **Exhibitors MUST keep within their paid, designated booth space. Your product, signage and set-up must be inside your assigned space. Show Management has the right to request your removal.** Lone Star Rally, Inc. reserves the right to reassign your reserved exhibit space if you do not set up within designated set-up times or call our offices at 832-437-2318.

INSURANCE

Insurance coverage required for this event is a commercial general insurance policy in the amount of at least \$1,000,000, for general liability, which names the **Lone Star Rally, Inc., The City of Galveston, the Galveston Park Board of Trustees, and Mitchell Historic Properties, Inc.** as additional insured. If you need assistance in obtaining event insurance, please feel free to contact our office for information. **We can also provide insurance for you. Please see page 2 for pricing.**

SALES TAX PERMIT

All federal, state, and local laws governing retail sales tax must be followed. Exhibitor must provide their own Texas sales tax number. Exhibitor is required to display the registration certificate throughout entire Rally. An online application form is available at:

<https://comptroller.texas.gov/taxes/permit/>

Proof of Sales Tax must be provided before you are allowed to move-in to your spot.

Please display a copy of your Sales Tax Permit in plain sight inside your booth! All information will be maintained with the strictest of confidentiality.

TXDoT

All Vendors displaying motor vehicles (motorcycles, trikes, trailers, RV's or automobiles) that will be available for sale after the rally **MUST** fill out a TXDoT application. These applications should be sent to the Lone Star Rally office for submission to the state of Texas. Necessary TXDoT forms must be filed no later than 30 days prior to the event. To obtain the application please go to: **www.lonestarrally.com/TXDOTForm.doc**

SAFETY AND SECURITY

Safety of vendors, employees, and rally goers is paramount. Do not place structures, signs, or products on sidewalks or walkways. Do not use city signs or structures including parking meters, signs, or utility poles to post or display vendor signage.

The City of Galveston will have patrol officers scheduled and security within and around the Lone Star Rally designated footprint.

However, each vendor is responsible for security of their own property and staff. Contact the Lone Star Rally office to contract additional security. Expect a \$35 to \$45 per hour rate per officer hired.

FIRE TENT PERMIT

All vendors with a tented space 401 sq. ft. or larger will be required to have a Fire Tent Permit issued through the Fire Marshal's Office in Galveston. Please fill out the form under the vendor section of our website, contact the Fire Marshal's office for proper fee amount and mail your permit form and fee to: Office of the Fire Marshal, City of Galveston, 2517 Avenue H, Suite 207, Galveston, Texas 77550. Phone (409) 797-3870 or email: NGarcia@GalvestonTX.gov.

For questions, Contact us at:

Lone Star Rally

5130 Franz Rd., Suite 800

Katy, Texas 77493

Ofc 832-437-2318

Fax 832-437-2441

Email: brinder@lonestarrally.com

Or candace@lonestarrally.com

Initials: _____

MISCELLANEOUS VENDOR INFORMATION

VENDOR PARKING-

Please park in designated lots ONLY. Do not park in any private lots around the venue.

- Vendors in all areas will park in an assigned vendor parking lot as space allows. This is free parking with your vendor parking pass. Please fill out your contact information and place it in your windshield.
- This year, check-in has been relocated and we do NOT have the vendor RV lot across from where check-in has been in previous years. Please make plans to locate other accommodations for RV's.
- Parking meters are operational in Galveston. If you park at a metered spot, expect to pay.

BASIC AND ADDITIONAL POWER REQUIREMENTS-

If you require additional electrical power for your location, you must order these and pay for them in advance through our office. Not ordering in advance can result in additional expense for upgrades in hookups on site. If you do not know how much power you'll require please contact 3 Phase Rentals:

Kevin Crawford

713-705-7387

Kevin@3phaserentals.net

TENTS, TABLES, CHAIRS, WATER BARRELS AND LIGHTING RENTALS-

All vendor booth locations are required to be secured to the ground. Because we are located in the Historic District and rented lots, **STAKING DOWN IS PROHIBITED.** Water barrels are available through a tent supplier.

You must order in advance to receive this service.

POTABLE WATER-

Those vendors who ordered water in advance (Food Vendors) will find hook-ups Located on the fire hydrants nearest your booth. Most will be located near the Alleyways. **PLEASE PROVIDE YOUR OWN WATER HOSE.**

MISCELLANEOUS VENDOR INFORMATION

PORTABLE TOILETS-

Hundreds of portable toilets including ADA units, are located throughout the downtown site. Most are located in the alleyways halfway down each numbered street between the Strand and Mechanic and the Strand and Harborside Drive. All others are very visible and easy to locate.

TRASH CANS AND SITE CLEAN UP-

This service is provided by the City of Galveston. Several hundred trash cans will be scattered throughout the site and maintained by the City Sanitation personnel. We are scheduled for routine cleaning and servicing during the event and through the overnight hours.

GENERAL RULES, REGULATIONS AND HOURS OF OPERATION-

- All booths must remain open during the regular event hours. The hours are: Thursday, Friday and Saturday, 10 a.m. until 11 p.m. On Sunday, the hours are 10 a.m. until 6 p.m. **NO ONE IS ALLOWED TO LOAD-OUT UNTIL AFTER 6 P.M. AND ALL STRAND AND HARBORSIDE VENDORS MUST BE OFF SITE BY 12:00 MIDNIGHT. ALL SEAWALL VENDORS MUST BE OFF SITE BY 10:00 PM.**
- Night time lighting is mandatory!
- No nudity! No painted breasts!
- No drug or sexually oriented merchandise to be displayed!
- Please see the “Rules” page of your booth application for guidelines for T-shirt designs and other printed materials to be sold. These rules are strictly enforced.
- No alcoholic beverages may be sold at any vendor booth.
- No corporate “sharing” of booth space. Each booth must be individually purchased, insured and permitted. Violators will be closed.
- Any vendor leaving piles of food, cooking oil residue, food waste or other waste on the ground in or around their location, will be billed for the clean-up after the fact, and will not be allowed to return to the Lone Star Rally
- Forklift services are available at the convenience of the Lone Star Rally crew. However, you must provide your own legally licensed operator. Please stop a volunteer to make arrangements.

CUSTOMER SERVICE-

Our staff is here to help you. Please ask our staff for assistance in any matter. If they can't help you personally, they will know someone who can. We consider ourselves the “Miracle” team when it comes to problem solving.

MISCELLANEOUS VENDOR INFORMATION

IMPORTANT PHONE NUMBERS:

Lone Star Rally Office

5130 Franz Rd., Suite 800

Katy, TX. 77493

Ofc 832-437-2318

Fax 832-437-2441

Email: brinder@lonestarrally.com or

candace@lonestarrally.com

Website: www.lonestarrally.com

City of Galveston Fire Marshal

Temporary Permits

Chris Harrison—Fire Marshal

Nora Garcia—Administrative Assistant

2514 Sealy

Galveston, TX. 77550

Ofc 409-797-3870

Fax 409-797-3875

Email: NGarcia@GalvestonTX.gov

Galveston County Health Department

Temporary Permits

9850 Emmett F Lowry Expy

Texas City, TX. 77591

Ofc 409-938-2411

Fax 409-938-2321

Website: www.gchdenvform.org/servlet/guest?service=0&formId=38&enterprise=6

Texas Comptroller's Office

Sales Tax

Miranda Guthman

Ofc 281-497-8442, ext. 43536

E-Mail: Miranda.guthman@cpa.texas.gov

Website: <https://comptroller.texas.gov/taxes/permit/>

Texas Department of Motor Vehicles

TXDoT Motor Vehicle Show Approval

Terry Vannoy

Motor Vehicle Division

P.O. Box 26487

Austin, TX. 78755

Ofc 512-465-1260

Fax 512-465-4135

Email: Terry.Vannoy@txdmv.gov

A-1 Fire Equipment Company

Fire Extinguisher Rental

3202 Main St.

La Marque, Tx 77568

Ofc 409-744-4438

Fax 409-938-1331

<http://www.a-1fire.com/>

AZ Central Insurance

Event Insurance

Lisa Orozco

520-468-2755

www.cartkiosk.com

Beasley-Keith Insurance

Event Insurance

318-747-1818

www.beasleykeithins.com

Shahinian Insurance Services, Inc.

Event Insurance

800-457-2231

www.shahinianinsurance.com

InTents Party Supply

Tent Rental

Chris Womack

281-993-2233

www.intentspartysupply.com

Peerless Events & Tents

Tent Rental

713-231-7375

www.PeerlessEventsAndTents.com

Tour De Tents

Tent Rental

Rachel Lankford

409-763-5034

www.TourDeTents.com

One Stop Tents & Events

Tent Rental

BJ Girouard

281-338-9898

www.onestopparty.com